

Boulware Springs Charter School
Governing Board Informational Meeting
Meeting was held via video conference and
at Boulware Springs Charter School
1303 NE 23rd Ave, Gainesville, FL

April 17, 2023

5:30 p.m.

Notification to the public via school's website

MINUTES

I. SESSION: 5:36 p.m.

A. Attendees

Board Members: Bruce Carrol, Cassie Macias, Kay Abbitt, Audrey Sommer, Austin Young, Steven Bradford, Megan Lane, Kathy Franks

Others: Tiffany White, Cecile Wicks, Steve Sommer, Jessie Kelleher

B. Action Items

I. Motion to Approve February 27, 2023 Board Minutes

Audrey motioned to approve the February 27th board meeting minutes. Cassie seconded and the motion was unanimously approved.

II. Discussion/Motion to Create an Investment Committee For Future Policies

Cassie motioned to create an investment committee. Audrey seconded and the motion was unanimously approved. Austin and Steve agreed to head the investment committee.

C. Items for Discussion Only (No Action)

I. Teachers

Jessie Kelleher spoke with the board about her school year so far and answered any questions from the board.

II. Financial Update

Tiffany opened a new savings account for the school with Campus USA Credit Union that is guaranteed up to \$250,000 to be protected and insured. All accounts are protected and insured. Tiffany reviewed the Truist, TIAA Money Market savings, and TIAA checking account balances. Tiffany will share quarterlies at the May board meeting.

Tiffany discussed the board passing an investment policy in the future. Steve Sommer discussed the process of investing Boulware's savings in different types of CDs and other investment options.

III. 2023-2024 Enrollment

One kindergarten class is fully enrolled and there is a large kindergarten waiting list. There are 10 total spots available in grades 1st through 5th for the upcoming school year.

IV. Staffing Updates

Intent forms were completed by teachers. Joe Picchiottino, the PE coach, and Nicole Flamand (current 2nd grade teacher) will not be returning next school year.

Administration met with each staff member in March to receive feedback. Tiffany discussed creating a leadership team of teachers next school year.

V. Employee Benefits

Tiffany discussed supplemental insurance for employees. Aflac is coming to the school to present plans (at least three employees must sign up for the plans to take effect).

Tiffany reviewed the current \$3,600 yearly stipend full time staff receives toward health insurance and will work an increase into the budget for next school year and present it to the board.

VI. Teacher Appreciation

Board members agreed to come in during Teacher Appreciation Week and read to students.

VII. Director Review Committee

Discussion is tabled until the next board meeting.

VIII. New/Old Business

Voting for the new parent board representative will take place the last week of April.

The roof on portable 2 has been replaced. An estimate will be done on the art room building roof.

On May 20th, a Boulware beautification day is scheduled. Parents are invited to volunteer.

The Spring Arts show is Thursday, May 11th at 5:30 p.m.

The Amazing Give takes place on April 20th and Boulware's goal is to raise \$15,000

Kathy Franks resigned as a board member due to other obligations.

ADJOURNMENT: 6:48 p.m.

The next board meeting is scheduled for 5:30 p.m. on May 15, 2023.

Respectfully Submitted:

Bruce Carroll, Board Chair

Date

Approved by Governing Board: _____
Date