

Boulware Springs Charter School
Governing Board Informational Meeting
Meeting was held via video conference and
at Boulware Springs Charter School
1303 NE 23 rd Ave, Gainesville, FL
May 20, 2024
5:30 p.m.

Notification to the public via school's website
*Draft-Approval pending June 17th Meeting

MINUTES

- I. SESSION: 5:31 p.m.
 - A. Attendees
 - B. Board Members: Cassie Macias, Steve Bradford, Kay Abbitt, Nagheme Thomas, Cindy Boulware; Marcia Wiesel-Leary; Austin Young; Megan Conklin; Aud Sommer
Others: Tiffany White, Cecile Wicks
- II. Minutes from the April meeting were reviewed and approved by all board members unanimously without any changes. (Motion made by Aud and seconded by Marcia)
- III. Financial update
 - A. Tiffany reported the Truist balance as \$451,049.20 and Campus USA balance as \$111,699.59 She also reported that we are currently still waiting on the IRS to process the ERC credit. It is unknown when the return will be processed. The 3rd party that processed the ERC claim is currently filing suit with the IRS in reference to the halt in claim processing for this specific tax credit.
- IV. Investment Committee
 - A. The May reinvestment has taken place based on the decision of the BOD to approve the reinvestment. The next fund rollover will occur in August and has board approval to be rolled over, as well.
- V. Director Evaluation Portfolio
 - A. Tiffany presented the director's portfolio to the board based on the evaluation system established by the board last year. Kay Abbitt explained the evaluation process and the scoring sheets provided to board members. Kay explained that each board member would need to send her their evaluation scoring sheet and she would fill out the main evaluation report for the June board meeting.

- VI. Upcoming School Events
 - A. Tiffany invited board members to two events at the school: On Wed., May 22 the school is holding Year-End Awards and on Thurs. May 23, the school is holding 5th Grade Graduation.
- VII. New/Old Business Board
 - A. Kay shared that she would like the board to create a salary schedule or discuss the development of a salary schedule at a future board meeting.
 - B. Kay shared that Boulware's 10th Anniversary is coming up this year. She volunteered to organize a celebration and asked for board members to help. Kay will set up a meeting for all board members that would like to help to gather ideas and suggestions for how to recognize the 10th anniversary.
 - C. Tiffany shared that Board Training Certificates are needed for some members. They can be uploaded by board members to the Board of Director Google drive.
- VIII. Next Meeting Dates Board
 - A. Final Meeting-June 17th; Evaluation Total and Budget Review
 - B. 1st 2024-2025 Meeting, Monday, August 12th
- IX. Meeting adjourned at 7:48pm