

Boulware Springs Charter School
Governing Board Informational Meeting
Meeting was held via video conference and
at Boulware Springs Charter School
1303 NE 23rd Ave, Gainesville, FL
September 15th
5:30 p.m.

Notification to the public via school's website
*Draft-Approval pending November 3rd Meeting

MINUTES

- I. SESSION: 5:32 p.m.
 - A. Attendees
 - B. Board Members: Steve Bradford, Cindy Boulware, Marcia Wiesel-Leory, Lou Ann Marston, and Aud Sommer, Austin Young, Cassie Macias, Erin Stucky
Others: Kay Abbitt, Cecile Wicks, Krista Lane

- II. Minutes from the June 3rd meeting were reviewed and approved unanimously by all board members without any changes. (Motion made by Marcia and seconded by Lou Ann, all in favor)

- III. Financial update
 - A.
 - B. Kay reported the Truist Bank balance as \$197,886 with a One Mill deposit of \$21,000 expected soon. Campus bank balance of \$112,000. Wells Fargo bank balance of \$324890 as of August 31st.
 - C. Year-end revenue for the 2024/2025 school year is \$2,037,780. The increase in revenue is attributed to the ERC Grant (\$120,000) and ESSER funds used in September of the prior year. Year-end expenses were \$1,969,938, leaving a net income of \$67,482 for that fiscal year. The majority of revenue, approximately \$1.1 million, was allocated to teacher salaries and benefits.
 - D. Audit is due September 30th and will be submitted accordingly.
 - E. The operational budget was adjusted to reflect a student body of 160 and includes updated funding and expense totals previously shared with the board.

- IV. Policy Approval
 - A. Student Welfare Policy was shared and reviewed by the board members. Policy aligns with state standards and mirrors existing school practice. A motion was made to approve this policy by Aud and seconded by Cassie, all in favor.

- B. The Threat Management Policy was shared and reviewed by the board members. Policy aligns with state standards and mirrors existing school practice. A motion to approve was made by Cindy and seconded by Lou Ann, all in favor.
 - C. The Wireless Communication Policy was reviewed by all board members. Policy aligns with state standards and mirrors existing school practice. Motion to approve policy was made by Marcia and seconded by Lou Ann, all in favor.
 - D. Instructional Staff Arrest Reporting was shared and reviewed by the board members. Policy aligns with state standards and mirrors existing school practice. Motion to approve made by Cindy and seconded by Cassie, all in favor.
 - E. The Pupil Progression Plan was reviewed by board members and approved in a motion made by Marcia and seconded by Lou Ann, all in favor.
 - F. The Comprehensive Evidence-Based Reading & Math Plan drafted by Krista was shared and reviewed by the board members. A motion was made to approve this policy by Aud and seconded by Cindy.
- V. Gifted
- A. Krista notifies the board that she is taking classes to finish her gifted certification, and she will be writing gifted educational plans.
- VI. Safety
- A. Florida model training was attended by Kay and Brian to join the school-based threat management team. (SBMT)
 - B. Cecile has planned to allocate safe school funding of \$2,400 on office window and door hardening.
- VII. Charter Principal Meeting
- A. After meeting with 10 other charter school principals, some key items of concern with the district arose. The district's financial department experienced turnover, leading to trouble getting our final payouts from state funding. Our school, and others did not receive our teacher-led money at the same time as district schools, only after requesting it.
- VIII. Kay shared/invited the board to our upcoming events
- A. PTA Meeting Thurs, Sept 18 5:45
 - B. Fall Break Sept 22 - Oct 3
 - C. Charter School Conference Oct 14 - 16
 - o Cecile attending
 - D. Holiday - Homecoming Oct 17
 - E. Fall Carnival - Fri Nov 14
 - F. Parent Work Day at School - Sat Nov 15
 - G. Thanksgiving Feast - Fri Nov 21
- IX. Miscellaneous

- A. Safety Patrols were sworn in about two weeks ago and are starting to fundraise for their end-of-year D.C. trip.
 - A. Manateam is a motivational program developed by *Kay* and *Jean* to encourage students and staff to set goals, work toward them, and be their best selves. This reflects our character goals and more updated will be shared in the future.
- X. New/Old Business Board
 - A. Nothing to discuss
- XI. Next Meeting Date Board
 - A. Monday, Nov 3rd at 5:30 pm
- XII. The meeting adjourned at 6:18 pm